

BOARD OF EDUCATION MEETING MINUTES  
September 19, 2024

The regular monthly meeting of the Newark Community High School District #18 Board of Education was called to order by President Jacobs at 6:38 p.m. in the LRC at Newark Community High School. Interim Superintendent Dr. Abrell and Assistant Superintendent /Principal Ulrich were present.

Roll call was taken showing the following Board Members present: Carlson, Fletcher, Steffen, Thompson, Bromeland, and Jacobs. Smith Absent.

**Welcome guest and visitors:** Jeanette Buhle, Hannah Kotora, Bryce Dickson, Nathan Akre, Eric Kretschmer, and Cate Moulton

**Public Comment:** None

**Teacher/Staff Comment:** Mrs. Kotora was excited for Homecoming games and asked the Board to come out and cheer on the students.

Mr. Akre Shared with the Board that AP Calc is new this year and is going well. He feels this is going to be a good year for math classes.

**Communications:** None

**Consent Agenda Item:**

A motion was made by Fletcher and seconded by Carlson to approve the Consent Agenda items: (a) approve the Regular Meeting Minutes of August 15, 2024 (b) approve the Policy Committee Meeting of September 4, 2024 (c) Financial Report-Fund Balances as of August 31, 2024, 2024 (d) approval of Bills and Requisitions.

Voting Aye: Fletcher, Steffen, Thompson, Bromeland, Carlson, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

The board went over the financial reports as of September 19, 2024:  
August 2024, Treasurer's Financial Report of operational account  
balances:

- Education Fund: \$713,117.61
- Operations and Maintenance Fund: \$ 109,762.81
- Transportation Fund: \$18,289.88
- IMRF/SOC Fund: \$23,733.12
- Working Cash Fund: \$9,243.87
- Tort Fund: (\$5,217.82)
- Health/Life Safety Fund: \$52,051.43

August 31, 2024 Total Funds Balance: \$920,980.90

- August 2024 payrolls in the amount of \$127,087.53

And Financial Reports September 2024 List of bills amounting to:

- Education Fund: \$80,756.85
- Operations and Maintenance Fund: \$17,130.94
- Transportation Fund: \$4,698.41
- Tort Fund: \$9,300.00
- Health/Life Safety Fund: \$3,279.00

September Board bills subtotal: \$115,165.20

Extra bills for September:

- Education Fund: \$6,984.38
- Health/Life Safety Fund: \$15,378.93

Extra bills subtotal: \$22,363.31

**Board Business:**

Dr. Abrell presented the final purposed budget for fiscal year 2025.

A motion was made by Bromeland and seconded by Thompson to approve the Fiscal Year 2025 budget.

Voting Aye: Steffen, Thompson, Bromeland, Carlson, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Absent: Smith

Board Member Smith arrived at 6:49

Interim Superintendent Dr. Abrell presented the Fund Balances as of June 30, 2024.

A motion was made by Steffen and seconded by Fletcher to approve the Fund Balance.

Voice Vote: 7 Ayes

Voting Nay: None

Motion carried

Cate Moulton of Mac and Associates presented the Audit report for Fiscal year 2024.

A motion was made by Fletcher and seconded by Steffen to approve the Audit as presented with recommended changes to Note 17.

Voting Aye: Thompson, Bromeland, Carlson, Fletcher, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

Presentation by DLA Architect Eric Kretschmer regarding proposed work on FACS and Biology rooms.

A motion was made by Smith and seconded by Thompson to approve the overnight trip for Girls Volleyball tournament at Mt. Pulaski, IL. on August 20-21, 2024.

Voting Aye: Bromeland, Carlson, Fletcher, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Smith to approve the overnight trip for National FFA Convention in Indianapolis, IN. on October 22-26 2024

Voting Aye: Carlson, Fletcher, Smith, Steffen, Thompson, Bromeland, and

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Bromeland to approve the overnight trip for the National FFA Convention in in Bloomington, IL. on November 25-26, 2024

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, Carlson, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Thompson to approve the first reading of updated policies.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Carlson, Fletcher, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Carlson to table policy 7:40 for possible further action next month.

Voice Vote: 7 Ayes

Voting Nay: None

Motion carried

A motion was made by Fletcher and seconded by Thompson to approve the first reading of updates for the parent/student handbook.

Voting Aye: Thompson, Bromeland, Carlson, Fletcher, Smith, Steffen and Jacobs

Voting Nay: None

Motion carried

A motion was made by Thompson and seconded by Fletcher to approve the designation as surplus equipment of a John Deere riding mower and placing it up for sale for a price of \$1000.00.

Voting Aye: Bromeland, Carlson, Fletcher, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

### **Principal's Report:**

- Homecoming week is the week of September 30<sup>th</sup> and Mrs. McCoy, Mrs. Kotora and the student council have planned a jam packed week of activities.
- Staff professional development this year is focusing on effective teaching in every classroom. At our September early out Mike Hall and Hannah Kotora presented to the staff about instructional strategies/tools they use in their classroom. Hannah discussed a new technology tool that she is using in her classes to promote student interaction and Mike discussed his World History Class and his instructional videos and game board class design for each unit.
- Tammy is working with our school liaison officer to plan our required active shooter drill.
- Ms. Elliott and Ms. Quillen took a group of students to Oswego High School for TALK (Teens Activating the Language of Kindness) training. TALK will be at NCHS in November.
- Received positive feedback on our virtual open house.

A motion was made by Smith and seconded by Thompson to go into closed session at 7:52 p.m. to (a) review the closed session minutes from August 15, 2024 (5 ILCS 120/2 (c) (21)). (b) Discuss School Personnel matters (as per the Illinois Open Meetings, Act, “the appointment employment, compensation, discipline, performance or dismissal of specific employees of Newark Community High School (5 ILCS 120/2 (c) (1)). (c) Discuss Student Discipline. (As per the Illinois Open Meeting Act, “the discussion of student discipline” (5 ILCS 120/2 (c) (9), (d) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) (2)). (e) Discuss the selection of a person to fill a public office, as defined by the Open Meetings Act, including the vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2 (c) (3))

Voting Aye: Carlson, Fletcher, Smith, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

The regular board meeting reconvened at 8:48 p.m.

Roll call was taken showing the following Board members in attendance:  
Fletcher, Smith, Steffen, Thompson, Bromeland, Carlson, and Jacobs

**Action taken as a Result of Closed Session:**

A motion was made by Smith and seconded by Thompson to approve the closed session Board minutes on August 15, 2024.

Voting Aye: Fletcher, Smith, Steffen, Thompson, Bromeland, Carlson, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Smith and seconded by Thompson to accept the resignation of Robert Forss custodian as of August 27, 2024.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Carlson, Fletcher, and Jacobs  
Voting Nay: None  
Motion carried

A motion was made by Fletcher and seconded by Smith to approve hiring Carly Wade as a Custodian at \$15.00 per hour when school is in session. When school is not in session, \$18.50 per hour.

Voting Aye: Steffen, Thompson, Bromeland, Carlson, Fletcher, Smith, and Jacobs  
Voting Nay: None  
Motion carried

**Upcoming Action items, Activities and Events;**

- a. Next Board Meeting October 17, 2024 at 6:30 p.m.
- b. Illinois Association of School Boards (IASB) Conference – November 22-24, 2024

**Other Matters of Discussion: None**

A Motion was made by Thompson and seconded by Carlson to adjourn the meeting at 8:51 p.m.

Voice Vote: 7 Ayes  
Voting Nay: None  
Motion carried

  
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Ryan Jacobs, President

Oct 17, 2024  
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Date

  
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Jean Fletcher, Secretary

10-17-24  
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Date